



Northgate Business Centre
38 Northgate
Newark
Notts
NG24 1EZ
Tel: 01133 229555

chris@strikescs.com

FORFEITURE OF LEASE

INSTRUCTIONS FOR POSSESSION OF COMMERCIAL PREMISES.

We hereby authorise you to effect repossession of the following commercial property:

Tenant:Tenant company # (if applicable):.....

Property Address:

.....Postcode:.....

On behalf of the landlord: (full name and address)

.....

Amount O/S £..... Up to:/...../20.....

Lease Start Date:...../...../20..... Your Ref.....

and so thereafter arrange for the premises to be secured and the locks to be changed upon the said premises. And for your so doing this shall be your sufficient Warrant, Authority and Indemnification (to the extent lawfully permitted), against all actions at law, as well as against all costs, charges or expenses which you may incur or be liable to pay by reason of your execution of these instructions. We also undertake to pay your fees for possession together with the appropriate sum of VAT and locksmith and/or other third party charges incurred.

By signing this Purchase Order you agree to Strikes Bailiffs' terms and conditions as set out in this Purchase Order (including the additional terms and conditions overleaf) and also to Strikes Bailiffs' standard terms and conditions attached to this Purchase Order. In the event of inconsistency between Strikes' standard terms and conditions and any additional terms and conditions set out in this Purchase Order, the terms of this Purchase Order shall prevail.

DATED THIS DAY OF 20.....

Signature of person authorising repossession:

Print Name :

I hereby warrant that I am duly authorised on behalf of [client name]

Of (Company & Address):.....

.....

Contact:

Company Registration Number: 08339325 D-U-N-S Number: 21-916-4872

ICO Reg Number: Z3634806 VAT Number: 159651576

ADDITIONAL TERMS & CONDITIONS

1) General :

1.1 Defined terms used in these additional terms and conditions shall have the same meaning given to them in the Supplier's standard Terms and Conditions as attached to this Purchase Order.

1.2 You agree that we may share this information to the full extent lawfully permitted on the basis you have consented for the purpose of repossession.

2) Fees :

2.1 The Supplier reserves the right to deduct the Charges from any funds received prior to making any payment to the Customer.

2.2 Bailiff's fees fall due from the Customer once attendance is confirmed. The Customer agrees to fully indemnify the Supplier and make payment to the Supplier (regardless of whether such fees are recoverable from third parties or not) of all fees due at that point and further agrees to pay all fees that would have become due if the instructions had not been aborted after confirmation of the date/time of attendance with the Customer.

2.3 For the avoidance of doubt, the Customer is fully liable for the Charges, together with VAT, and any expenses reasonably incurred by the Supplier in the performance of the services (including, but not limited to, travelling expenses, statutory fees, court fees) as set out in clause 6 of the Supplier's standard terms and conditions.

2.4 Should the Contract for Services between the Supplier and Customer be terminated (for whatever reason) once work has begun, the Customer fully indemnifies the Supplier against any fees incurred by the Supplier in the course of providing the Services and shall pay such fees on demand.

3) Advice

3.1 Any advice given by the Supplier, or its employees, is based upon experience, and past cases. Advice relates strictly to the provision of Services given by the Supplier and cannot be relied on by anybody who is not the direct Customer.

3.2 The Supplier does not agree to advise in any way as to whether repossession in accordance with these instructions is lawful and the Customer must rely on its own independent legal advice.

3.3 The Supplier is entitled to rely on any information provided by the Customer. If any of that information is inaccurate or unclear, any losses arising are the sole liability of the Customer and fees will still be payable for the work done, even if that work is based on an error or lack of clarity in the information provided.

4) Booking and cancellation

Once returned the instruction is confirmed. We will begin the booking process and confirm with you the date and time of our attendance. Any cancellation once this instruction is returned to us, will incur an administration charge of £85.00 plus VAT

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